



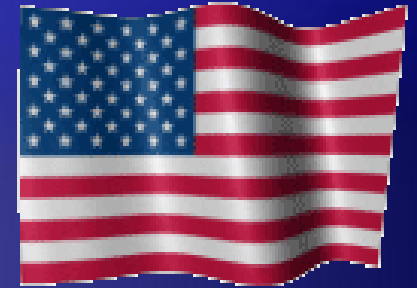
# Volunteer Training – Identity Theft

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# Tax-Aid – Identity Theft

- ◆ Due Diligence
- ◆ Requirements
- ◆ Direct Deposit
- ◆ What is ID Theft?
- ◆ How to assist Victims of ID Theft



# Due Diligence

- ◆ All Tax-Aid volunteers must exercise due diligence.
- ◆ Doing your part includes; confirming a taxpayers' (and spouse if applicable) identity and providing top-quality service by helping them understand and meet their tax responsibilities

# Due Diligence

## Return Preparation & Review

- ◆ Rely on good faith within reason
- ◆ Is the information reasonable?
- ◆ Make an effort to find the answer

# Due Diligence

When in doubt:

- ◆ Seek assistance from the Site Manager or Tax expert
- ◆ Research [www.irs.gov](http://www.irs.gov) for your answer (Publication 17)
- ◆ If at any time you are uncomfortable with the information and/or documentation provided by a taxpayer, you should not prepare the tax return.

# Identity Theft

- ◆ What is ID Theft?
- ◆ How do you know if someone has been a victim of ID Theft?
- ◆ IRS and ID Theft

# Identity Theft - How prepare a return?

- ◆ CP01A Notice
- ◆ Identity Protection Personal Identification Number ( 6 digit IP PIN).

# Identity Theft - Identity Protection PIN

- ◆ IP PIN's must be added to complete the return.
- ◆ IP PIN validates that the taxpayer is the owner of the SS/ITIN #.
- ◆ IP PIN issued yearly.
- ◆ IP PIN - Benefits



# Identity Theft - How to help?

- ◆ Refer to Identity Protection Specialized Unit at 1-800-908-4490
- ◆ Fill out IRS Identity Theft Affidavit, Form 14039
- ◆ IRS Publication 4535 ID Theft Prevention & Victim Assistance

Thank you!

**QUESTIONS?**