

## Tax-Aid Recommended Volunteer Training by Volunteer Role 2018

✓ = recommended      ★ = optional						
Training (Length)	Greeter	Translator	New Tax Preparation Volunteer	Experienced Tax Preparation Volunteer	Access Training Link Click on the link below to view training	Access Training handout Link Click on the link to view PDF
Welcome to Tax-Aid (5 minutes)	✓	✓	✓	✓	<a href="#">Welcome to Tax-Aid</a>	<a href="#">Welcome to Tax-Aid</a>
Tax Law Basics 6 modules (2.05 hours)		★	✓	✓	New Volunteer Training: <a href="#">*Module 1</a> , <a href="#">*Module 2</a> , <a href="#">*Module 3</a> , <a href="#">*Module 4</a> , <a href="#">*Module 5</a> , <a href="#">*Module 6</a> , <b>*Module = part</b>	<a href="#">New Volunteer Training</a>
Lacerte Tax Software (8 minutes)			✓	✓	<a href="#">Lacerte Functionality</a>	
What's New (Experienced Training) 5 modules (46 minutes)			★	✓	What's New (Experienced Training) <a href="#">*Module 1</a> , <a href="#">*Module 2</a> , <a href="#">*Module 3</a> , <a href="#">*Module 4</a> , <a href="#">*Module 5</a> <b>*Module = part</b>	<a href="#">What's New (Experienced Training)</a>
Self-Employment Returns 3 modules (34 minutes)			★	✓	Self-Employment/Gig Economy <a href="#">*Module 1</a> , <a href="#">*Module 2</a> , <a href="#">*Module 3</a>	<a href="#">Self-Employment/Gig Economy</a>
Elective: Affordable Care Act (ACA) (12 minutes)			✓	✓	Affordable Care Act (ACA) <a href="#">*Module 1</a> , <a href="#">*Module 2</a> <b>*Module = part</b>	<a href="#">Affordable Care Act (ACA)</a>
Elective: Identity Theft (5 minutes)			★	★	<a href="#">Identity Theft</a>	<a href="#">Identity Theft</a>
<b>Total Recommended Training Time</b>	<b>5 minutes</b>	<b>5 minutes</b>	<b>Approx 2 hours 30 minutes</b>	<b>Approximately 3 hours 10 minutes</b>		
✓ = recommended      ★ = optional						